

Dear Parent/Carer

Re: Tutor Group 5T

I regret to inform you that following further investigation on the significance of Ms Sali's recent back injury, she has now confirmed that she has sustained a vertebrae break. The doctors have signed her off for three months, which is effectively this term.

Mrs Earnshaw, Head of Year 5, has kindly agreed to forgo her part time timetable and move to full time, and with this commitment we are able to manoeuvre the timetable to ensure that your child has an experienced maths teacher.

We have employed a supply teacher with good references on a temporary basis, who has just moved into the area. Her name is Mrs Harding-White and she will be teaching the computing, and science lessons for 5T. She will be their form tutor for the term and Miss Shelley will be supporting during tutor time for the first month.

We have spoken to the tutor group and issued the new timetable this morning, we will spend time with them on Monday morning to make sure that they are familiar with the changes and know what to do.

We have worked extremely hard to make the changes and this situation as smooth and secure as possible for your child.

Thank you for your support.

Yours sincerely



Jo Gant
Headteacher