

4<sup>th</sup> September 2018

Dear Parent/Carer

**Re: Ms Sali, Year 5 Tutor – 5T**

I was informed by Ms Sali on Sunday evening that she had suffered an injury to her back and was due to attend Accident & Emergency.

Unfortunately, the doctors have diagnosed a significant back injury and have currently predicted a six week recovery period. This letter will outline how we propose to support your child's smooth transition into Edwinstree Middle School.

We have currently sought an experienced supply teacher for this week, who will be supported by the Heads of Year 5. We are negotiating with agencies as to a six week placement and we will confirm who will be supporting 5T by the end of the week

Please contact me if you have any additional queries or concerns. Thank you in advance for your support.

Yours sincerely



Jo Gant  
Headteacher