

3rd February 2021

Dear Parent/Carer,

Virtual Consultation - Online Appointment Booking

I would like to invite you to attend our virtual Parents' Consultation event.

This consultation is an opportunity to meet with your child's Maths and English teacher and discuss their progress this academic year. We will explain our plans to support students to recover from the damage of the Covid-19 lockdown and how you can support your child to continue learning at home.

Edwinstree has introduced the online appointment booking system currently being used by Freman College and recommended by both school and parents. This system allows you to choose your own appointment times with teachers and receive an email confirmation. The Parents' Consultation will then take place online at your pre-booked times. Please be aware the online system will automatically close immediately after the allotted time slot ends.

Appointments can be made online from 4pm on **Thursday 4th February 2021** and the booking system will close **at 4pm on Sunday 7th February 2021**. However, should you wish to make any changes after this date please contact Mrs Marler via: s.marler@edwinstree.herts.sch.uk

Please refer to the table below for the scheduled dates for each class and the teachers that you will be booking appointments with:

| Date | Year 5 | Year 6 | Year 7 | Year 8 |
|---|---------------------------------|---|-------------------------------|---------------------------------|
| Tuesday 9th February | 5D – Mrs Bailes & Mrs Tungatt | 6D – Mrs Mayne and Mrs Bailey | 7D – Miss Davies & Mr Wreford | 8D – Mr Kelly & Mrs Kitchener |
| Wednesday 10th February | 5C – Mrs Bailes & Mrs Tungatt | 6C – Miss Devonshire & Mrs Earnshaw 6B – Mrs Mayne, Miss Bull & Mrs Bailey | 7C – Miss Davies & Mr Wreford | 8C – Mr Kelly & Mr Galanides |
| Thursday 11th February | 5B – Mrs Bailes and Mr McCarthy | 6A – Miss Devonshire & Mrs Earnshaw | 7B – Miss Davies & Mr Wreford | 8B – Mrs Knight & Mrs Kitchener |
| Friday 12th February | 5A – Mrs Bailes and Mr McCarthy | No Appointments Available | 7A – Miss Davies & Mr Wreford | 8A – Mrs Knight & Mr Galanides |

Please visit <https://edwinstree.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.)

If you do not have access to the internet, please contact the school and a member of staff will be happy to book appointments on your behalf.

Please click on the following link if you require video guidance on how book your appointments: [how to book your appointments](#)

Yours sincerely

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