

Edwinstree Middle School  
A Voluntary Controlled Church of England School



# Careers Policy

**Issued: September 2019**  
**Review: October 2019**

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. As a middle school we are currently only accountable for year 8 Careers Education but we have liaised and mapped our provision to interlink and compliment the work carried out at Freman College where our students continue their learning.

## Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

A provider wishing to request access should contact:

**Miss G Bustard, Leader of Humanities** - Telephone: 01763-271446 or Email: [admin@edwinstree.herts.ch.uk](mailto:admin@edwinstree.herts.ch.uk)

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers these include:

- A whole school STEM including a session on women in STEM roles.
- A local project with an engineer to re-sculpt the millennium garden.
- Opportunities to find out about the Local Judge service.
- Coding and programming professionals offering a voluntary club this year.
- Year 8 Life skills scheme of work in the Summer term using the Barclays life skills programme.
- Problem solving opportunities and learning have been mapped across our curriculum as this is part of our whole school plan development.
- Life skills Enrichment opportunities for our most vulnerable students in year 8. Supported by CHEXS Charity.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

## Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the main reception this will be placed in our Key Stage 3 Library.